

Land Development Code Application

City of Bradenton Beach

This application form shall be used to address all land development, rezoning, Comprehensive Plan amendments or appeals.
Please attach supplementary information as applicable per each request.

Nature of application:

- | | |
|--|--|
| <input type="checkbox"/> Comp Plan amendment | <input type="checkbox"/> Major Development |
| <input type="checkbox"/> Conversion to new Use | <input type="checkbox"/> Minor Development |
| <input type="checkbox"/> Vacation of Rights of Way | <input type="checkbox"/> Rezone |
| <input type="checkbox"/> Planned Development | <input type="checkbox"/> Appeal |
| <input type="checkbox"/> Subdivision, plat or replat | <input type="checkbox"/> Other _____ |

APPLICANT INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

Note: Include Notarized Letter/Affidavit if acting as agent for owner(s).

PROPERTY OWNER(S) INFORMATION:

Name: _____ E-Mail: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

PROPERTY INFORMATION:

Street Address: _____

Subdivision Name (if platted) _____

Lot # _____ Block _____ Parcel ID# _____

Legal description: _____

Size of property (sq. ft. or to nearest 0.1 acre) _____

Present zoning _____ Present Comp Plan Land Use
designation _____

Present Use(s) on Property: _____

Proposed zoning _____ Proposed Comp Plan Land Use
designation _____

Proposed Use(s) on Property: _____

If expansion or conversion of use:

of parking spaces required for present use on property: _____

of parking spaces required for new or expanded use: _____

Submittal Requirements:

The following materials and information shall be submitted with each application, except that the Building Official may waive, on a case by case basis, those requirements he finds to be unnecessary or inappropriate. Also, each application should be accompanied by an application for Building Permit or Development if appropriate.

- a. A copy of an “existing condition” survey of the property involved, certified by a Registered Surveyor or Mapper.
- b. One copy and one digital copy on a CD of site development plans, prepared by a competent designer or draftsman, of sufficient quality to show the extent and intent of proposed construction, so as to enable the City staff to make a reasonable determination with regard to compliance with all City codes.
- c. Site plans shall be prepared, at a scale of no smaller than one (1) inch equals ten (10) feet, for the property and all areas within fifty (50) feet of the property boundary. Such plans shall be prepared on durable material with permanent writings and markings thereon, showing to accurate scale, the following, where applicable:
 1. Name, address and phone number of the owner(s), agent, designer, draftsman, architect and/or engineer; legal description; north arrow, scale and date.
 2. Property lines of the lot or parcel and any existing streets, buildings, structures, culverts, or easements.
 3. Any water features, seawalls, mean high water line, Coastal Construction Control Line, protected trees, or vegetative and environmentally sensitive areas.
 4. If applicable, exact location of all proposed buildings, structures and improvements, or expansions thereof, and the distances of all of these improvements from the boundaries of the property.
 5. Ingress and egress to the site and buildings, off-street parking and loading facilities, and refuse collection areas.
 6. Landscaping, fences, screens and buffers, existing and proposed.
 7. Proposed stormwater management plan, drainage and retention areas and calculations.
 8. Tabulations for total lot or parcel area, square footage of structure and/or use involved, area and percentage of building coverage and impervious surface coverage.
 9. Height of building(s) or structure(s).
 10. Any other documentation necessary to permit satisfactory review under the requirements of this chapter and other applicable law as required by special circumstances in the determination of the City staff.

City of Bradenton Beach

Names/Addresses~

Property Owner: _____
Address: _____
City/State/Zip: _____
Phone(s): _____ Contact: _____

Any other person(s) having ownership in subject property? Yes ___ No ___
Name(s) _____
Address: _____
City/State/Zip: _____
Phone(s): _____ Contact: _____

Agent's Name: _____ **Company** _____
Address: _____
City/State/Zip: _____
Phone(s): _____ Contact: _____

Engineer's Name/Company: _____
Address: _____
City/State/Zip: _____
Phone(s): _____ Contact: _____

Architect's Name/Company: _____
Address: _____
City/State/Zip: _____
Phone(s): _____ Contact: _____

Planner's Name/Company: _____
Address: _____
City/State/Zip: _____
Phone(s): _____ Contact: _____

I hereby certify that the information contained in this application is true and correct. I have read this application and understand that other review processes and fees may be required prior to applying for and receiving Building Permits and/or Final Development Approval.

Signature: _____ Date _____
Property Owner or Agent

STAFF USE
Applicable Fee: \$ _____ Date _____ Received by _____

City of Bradenton Beach

Affidavit of Agent Authorization:

Names of Property Owner(s)

Being first duly sworn, depose(s) and say(s):

1. That I am (we are) the owner(s) and record title holder(s) of the following property as set forth under the legal description section of this application. Parcel ID _____ Address _____ Lot _____ Block _____
2. That this property constitutes the property for which the following request is being made to _____
3. That the undersigned has (have) appointed and does (do) appoint as agent (s) _____ to execute any petitions or other documents necessary to affect the petition; and request that you accept my agent(s) signature as representing my agreement of all terms and conditions of the approval process;
4. That this affidavit has been executed to induce the City of Bradenton Beach, Florida to consider and act on the request involving the subject property;
5. That I, (we) the undersigned authority, hereby certify that the foregoing is true and correct.

Property Owner Signature _____

Property Owner Signature _____

State of _____

County of _____

The foregoing instrument was acknowledged before me, by means of ___ physical presence or ___ online notification, this _____ day of _____, 20___ by (owner's name) _____, who is ___ personally known to me or ___ who has produced as identification _____ exp _____.

Notary Signature _____

My Commission Expires: _____

Stamp: