

City of Bradenton Beach Building Department
Checklist of Documents Required for CO
For New 1 & 2 Family Residential Structures

This is a general list of the documents required during construction through obtaining the Certificate of Occupancy. Other documents may be required at the discretion of the Building Official before a CO is issued.

Items Required During Construction

Foundation

V Zone and Coastal A Zones

- Foundation Location Certification (per FDEP approved permit within the CCCL)
- A Zone; V Zone and Coastal A Zone (CAZ)***
- Soil Treatment record (termite) before the foundation/footer inspection-Compaction Report needs to be on site
- Form board/Spot Survey (at Slab inspection)- Before a slab inspection can be done a Form Board/Spot Survey will have to be submitted to document the slab elevation and location

Beam/Lintel

- 2nd Elevation Certificate (Under Construction) at framing of the beam for the lowest habitable floor

Framing to Finals

- Insulation Certificate
- Temporary to Pre-Permanent Power Affidavit

Items Required for the Final CO

V Zone and Coastal A Zone (CAZ)

- Final FDEP Certificate-Per FDEP approval
- V Zone or Coastal A Zone Certificate
- Final Turtle Lighting Inspection
- FDOT final approval for driveway along Gulf Drive

A Zone; V Zone and Coastal A Zone (CAZ)

- Termite Final Treatment Record
- Certificate of Blower Door Test for HVAC
- Stormwater/Infiltration Inspection final (done by the city's Stormwater Engineer)
- Grading and Landscaping complete -***Separate Permit needed for Irrigation***
- Final Elevation Certificate (Signed/Sealed) As-Built Map and Map Report of Boundary Survey (Signed/Sealed) ***Final As-Built Elevation Certificate AND Map of Survey is required prior to requesting ANY final inspections.*** There should be no changes in the elevations between the Under-Construction Elevation Certificate and the Final as Built. **Final exterior grading, infiltration systems, landscaping, and any other zoning issues should be completed and ready for the surveyor to document well before the structure is ready for construction final inspections.** This will save a lot of time and effort at the end of the project.
- Flood Vent Specifications
- Zoning Compliance Inspection
- All building and trade inspections finals
- Final Floodplain Review must be done by the Building Official before CO is issued